

4-H Alberta Volunteer Registration 2018-19



Welcome to the Club!

Please complete this form and return it to your Club's General Leader/Club Registrar who will register you on-line as a 4-H Volunteer for the 2018-19 Club Year. Adult volunteers are vitally important to the success of 4-H Alberta, and there is great benefit to having them registered for communication and opportunity purposes. This form is to be completed by any adult who has not been elected to be a Leader by the club, but who wishes to provide support to the club, district, region or provincial 4-H activities.

Once your General Leader has registered you, you will receive an email with your username and password. You will need your username and password to register online for 4-H Programs.

As adult Volunteers, your time and commitment to 4-H Alberta is a cornerstone to making this organization a success for another 100 years. 4-H Alberta is working to improve how we track the involvement of our vital adult leaders and volunteers. The purpose of this is for safety and risk management (*careful tracking of the leader screening process*), to clearly communicate your roles and responsibilities, and to offer parents insight into the types of people that will help their child succeed in 4-H Alberta. As such, 4-H Alberta has initiated 2 categories for adults to be registered in the online registration system for every 4-H Alberta Club:

Leader – contact your General Leader for the description and duties of a leader if you are interested in taking on this role with your 4-H club.

Volunteer – Adult volunteers are vitally important to the success of 4-H Alberta, and there is great benefit to having them registered for communication and opportunity purposes. Any adult registered into the online system, who has not been elected to be a Leader by the club, but who wishes to provide support to the club, district, region or provincial activities, shall be considered a Volunteer. They are to be registered as such by the General Leader. Many clubs currently have "Parent Volunteers" and these individuals belong in this general volunteer category.

Volunteers:

- Do not hold positions of trust and do not need to be screened.
- Must only serve as volunteers.
- Must only work with members, finances, business activities or in other perceived, decision-making roles when a screened Leader is present.
- Support 4-H Alberta at the club, district, regional or provincial level through volunteer activities such as setting up venues, coordinating communication judges, assisting with events, acting as a committee member, etcetera.

Both leaders and volunteers are invited to attend provincial educational opportunities (*Leader's Conference, project specific activities, etc.*). These events are seen as stepping stones for Volunteers to develop into future Leaders. Travel opportunities are also open to both Leaders and Volunteers. However, if Volunteers are required to chaperon they will be required to undergo screening (and provide a criminal record/vulnerable sector check) by the administrators of that specific travel opportunity.

All youth 4-H volunteers, who are not registered 4-H members, must:

- Be recognized in the respective club, district, regional or provincial minutes or on a 4-H activity attendance log for insurance purposes.
- Work with a screened 4-H leader.
- Abide by the following 4-H Alberta Policies: *1.01 4-H Alberta Code of Conduct Policy, 3.01 4-H Alberta Volunteer Policy, 3.02 4-H Alberta Leader Policy, 8.02 4-H Alberta Fee for Service Policy, 8.04 4-H Alberta Protection of Privacy Policy, and 9.02 4-H Alberta Grievance Policy*

Volunteer Skills Checklist:

Non-Project specific:

- Recreation
- Games
- Campfire songs/active
- Public speaking
- Camping
- Time management
- Program planning
- Problem Management

- Leadership
- Meeting Management

Project specific:

- Small animals (cat, dog, pets)
- Vet Science/Animal Health
- Mechanic
- Large animals (beef, dairy, equine, alt livestock)

- Crops
- Crafts
- Outdoors
- Small Engines
- Cooking
- Arts (visual, performing, photography)
- Woodworking

Visit www.4h.ab.ca for all the latest information so you can get the most out of your 4-H experience.

Volunteer Details

Personal Information

Name _____ Last Name _____

DOB (mm/dd/yyyy) _____ Gender Male Female

Date of Birth is a required field that must be filled out as we collect this information for statistical purposes

Mailing Address

Address _____

City _____ Province _____ Postal Code _____

Country _____

Residence: Rural Farm (As defined by Canadian census) Rural Non-Farm (Non-census rural dwelling) Urban City (Pop greater than 1,000)

Contact Information

Email _____

The Government of Alberta 4-H Section uses email to communicate important information to our clubs, members, leaders, volunteers and parents. If you do not have a valid email address, please enter 4hfyi@gov.ab.ca. We encourage all 4-H Volunteers to provide an email address that is checked regularly.

Phone _____

Please make sure to include the area code with all phone and/or fax numbers.

Phone (secondary) _____

Phone (other) _____

Fax _____

Volunteer Details – Please indicate the areas you would like to volunteer to help with in your club

4-H Volunteer Declaration

I agree to abide by all rules and regulations of 4-H Alberta.

Protection of Personal Information

Notice of Collection: The personal information you provide on this form will be used for administration of the 4-H program in Alberta. It is collected under the authority of and is subject to the **Freedom of Information and Protection of Privacy Act**. If you have any questions about how your information will be used, please contact the provincial 4-H office at (780) 422-4444 (4H4H).

Canada's Anti-Spam Legislation (CASL): The 4-H Section, Agriculture and Forestry, Government of Alberta, 7000 113 ST NW, EDMONTON AB T6H 5T6, collects your email address to send you regional and provincial newsletters via email, event notifications, promotional information, and other information about 4-H.

Do you give permission to the Government of Alberta 4-H Section to email you club notifications, membership and leadership information, and information promoting 4-H programs and events? Yes No

Photos of 4-H volunteers or the material they write or construct may be used for articles, displays and 4-H program delivery or promotion. Do you give permission for these photos and/or materials to be used?

- a) If your name is displayed on it? Yes No
b) If your name is not displayed on it? Yes No

Volunteer signature

Date signed