



4-H Alberta Member Registration 2016-17



Please complete this form and return it to your club leader as soon as possible. Once your leader has registered you, you will receive an email with your username and password. You will need your username and password to register for Provincial Camps, Programs and Events online. Welcome to the Club!

Visit www.4h.ab.ca for all the latest information so you can get the most out of your 4-H experience.

Member Details

Personal Information

Member First Name _____ Last Name _____

DOB (mm/dd/yyyy) _____ Gender Male Female

Check here if this registration is for a Cleaver Kid Cleaver Kids must be between the ages of 6 and 8 as of January 1 of the club year.

Mailing Address

Address _____

City _____ Province _____ Postal Code _____

Country _____

Residence: Rural Farm (As defined by Canadian census) Rural Non-Farm (Non-census rural dwelling) Urban City (Pop greater than 1,000)

Contact Information

Email (this can be the email address for the member or the member's parent/guardian) _____

The Government of Alberta 4-H Section uses email to communicate important information to our clubs, members, leaders, volunteers and parents. If you do not have a valid email address, please enter 4hfji@gov.ab.ca. We encourage all 4-H Members to provide an email address that is checked regularly.

Phone _____

Please make sure to include the area code with all phone and/or fax numbers.

Phone (secondary) _____

Phone (other) _____

Fax _____

Guardian Information

Guardian Name _____

Guardian Phone _____

Email _____

4-H Projects the Member is registering in:

Projects _____ Level _____

Projects _____ Level _____

Projects _____ Level _____

Position(s) the Member was voted in:

- President Vice President Treasurer Secretary Reporter
- District Council Parliamentarian Historian Key Member Ambassador
- Regional Council Not Applicable Other _____

Protection of Personal Information

Notice of Collection: The personal information you provide on this form will be used for administration of the 4-H program in Alberta. It is collected under the authority of and is subject to the *Freedom of Information and Protection of Privacy Act*. If you have any questions about how your information will be used, please contact the provincial 4-H office at (780) 422-4444 (4H4H).

Canada’s Anti-Spam Legislation (CASL): The 4-H Section, Agriculture and Forestry, Government of Alberta, Rm 200, 7000 113 ST NW, EDMONTON AB T6H 5T6, collects your email address to be used to send you regional and provincial newsletters via email, event notifications, promotional information, and other information about 4-H.

Do you give permission to the Government of Alberta 4-H Section to email you club notifications, membership and leadership information, and information promoting 4-H programs and events?

Yes No Parent/Guardian Initial _____

****For Cleaver Kids Only ****

Cleaver Kids is administered by the 4-H Council of Alberta. Do you give permission to the 4-H Council of Alberta to email you information for the purpose of administering or promoting Cleaver Kids?

Yes No Parent/Guardian Initial _____

Minimum expectations for 4-H members:

- Register in a minimum of one project and complete project records and have them signed by the General Leader or Project Leader. In order to receive credit for more than one project, project records must be completed for each registered project.
- Attend 70% of club activities.
- Complete a communications activity that is:
 - Prepared by the member.
 - Presented by the member in front of a group.
 - At least three minutes long.
- Complete a community service activity.
- Participate in the club’s achievement event.

We have read and understand the commitment required to be a member of 4-H Alberta.

Member signature

Date signed

Parent/Guardian signature

Date signed

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Fee Submitted to Club Yes No \$ _____ / member

Emergency Contact and Information (not for registration purposes)

In case of an injury or illness emergency, it is helpful for your child’s Leader to have the following information. This information is provided by the parent/guardians on a voluntary basis and is strictly confidential. It will only be used in an emergency.

Emergency Contacts

Name _____ Phone _____

Name _____ Phone _____

Please list any of your child’s allergies, illness or disabilities.

ADULT Involvement in 4-H Alberta

As adult Leaders and Volunteers, your time and commitment to 4-H Alberta is a cornerstone to making this organization a success for another 100 years. 4-H Alberta is working to improve how we track your involvement. The purpose of this is for safety and risk management (i.e. leader screening process), to clearly communicate your roles and responsibilities, and to offer parents insight into the types of people that will help their child succeed in 4-H Alberta. As such, 4-H Alberta has initiated 2 categories (Leader and Volunteer) for adults to be registered in the online registration system for every 4-H Alberta Club.

Leader - Leaders are adults (18+ years old) in a position of trust within the 4-H Club, District, Region or Provincial level. A position of trust includes mentoring youth; having responsibility and/or authority for any financial matters or business activities; making any decisions on behalf of members, leaders, and families; and/or being perceived to be in a position of power. Therefore, Leaders:

- Must be elected by the club.
- Must complete the Leader Screening Process by December 15th to begin their first year as a Leader.
- Must complete the Leader Screening renewal process every five years for as long as they are a Leader.
- Do not achieve full Leader status until their screening is complete and, ideally, until they complete Level 1 Leader Training.
- Every 4-H club must have a minimum of one screened Leader present at all 4-H Alberta activities.
- The Clubs' General Leader(s) is/are responsible for designating others as "Leaders" versus "Volunteers".
- Anyone registered in the online system as a Leader who doesn’t complete their screening by December 15, will have their Leader status removed and they will be moved to the Volunteer category.

(4-H Alberta Policies related to this include: 1.01 4-H Alberta Code of Conduct Policy, 3.01 4-H Alberta Volunteer Policy, 3.02 4-H Alberta Leader Policy, 8.02 4-H Alberta Fee for Service Policy, 8.04 4-H Alberta Protection of Privacy Policy, and 9.02 4-H Alberta Grievance Policy)

Club Leadership Team:

- General Leader
- District Representatives
- Communication Coordinator
- Project Leader
- Fundraising
- Phoning Committee Member
- Assistant Leader
- Special Events
- Other _____



Volunteer – Adult volunteers are vitally important to the success of 4-H Alberta, and there is great benefit to having them registered for communication and opportunity purposes. Any adult registered into the online system, who has not been elected to be a Leader by the club, but who wishes to provide support to the club, district, region or provincial activities, shall be considered a Volunteer. They are to be registered as such by the General Leader. Many clubs currently have "Parent Volunteers" and these individuals belong in this general volunteer category.

Volunteers:

- Do not hold positions of trust and do not need to be screened.
- Must only serve as volunteers.
- Must only work with members, finances, business activities or in other perceived, decision-making roles when a screened Leader is present.
- Support 4-H Alberta at the club, district, regional or provincial level through volunteer activities such as setting up venues, coordinating communication judges, assisting with events, acting as a committee member, etcetera.

Both Leaders and Volunteers are invited to attend provincial educational opportunities (*Leader's Conference, project specific activities, etc.*). These events are seen as stepping stones for Volunteers to develop into future Leaders. Travel opportunities are also open to both Leaders and Volunteers. However, if Volunteers are required to chaperon they will be required to undergo screening (and provide a criminal records check).

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Parent's Skills Checklist:

Non-Project specific:

- Recreation
- Games
- Campfire songs/active
- Public speaking
- Camping
- Time management
- Program planning
- Problem Management
- Leadership
- Meeting Management

Project specific:

- Small animals (cat, dog, pets)
- Vet Science/Animal Health
- Mechanic
- Large animals (beef, dairy, equine, alt livestock)
- Crops
- Crafts
- Outdoors
- Small Engines
- Cooking
- Arts (visual, performing, photography)
- Woodworking