



CANADA
4-H Alberta

4-H Alberta Accident/Incident Report

Instructions:

- Complete Part A for all reports
- Complete Part B for Property Damage
- Complete Part C for any injury requiring medical attention either during or following the event.

Fax, scan and e-mail or mail as soon as possible to:

4-H Council of Alberta
e-mail: council@4hab.com
PHONE: 1-877-682-2244
FAX: 780-682-3784
Mail: RR1 SITE 7 BOX 1
WESTEROSE AB T0C 2V0

A. Identification: (owner of damaged property or name of person hurt)

Last Name		First name	
Mailing address			
Town or city		Postal code	
Phone number	Age	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Parent/ Guardian (if a minor)		Contact phone number if different from above	
Name of 4-H Event	Event Location		Person coordinating the event
Date	Time of accident	a.m. or	Location of accident
p.m.			
Witness's name		Witness's name	
Mailing address		Mailing address	
Town or city		Town or city	

Witness report attached

Witness report attached

Briefly describe accident, the causes and the outcomes	
Outline action taken in detail.	
Identify follow-up action or problems.	
Signature	Date

Please turn over and complete

B. Property Damage report

Was another insurance provider notified? No Yes

If Yes - please provide policy information

C. Major accident, injury or illness information

Was a parent or other individual notified? No Yes

Was an ambulance called? No Yes

Name of ambulance service _____

Attendant name(s) _____

Was the participant taken to hospital? No Yes

If yes, by whom? _____

If ambulance was used does the family have coverage? No Yes

Name of hospital _____ Date _____

Attending Physician's name _____

Time _____ a.m. or p.m.

Was the participant sent home? No Yes

If yes, by whom?

Date _____ Time _____ a.m. or p.m.

Follow up by club leader or person responsible for event	
Other information or comments	
Name:	
Signature	Date

Notice of Collection: The 4-H Council of Alberta respects your privacy. We protect your personal information and adhere to all legislative requirements with respect to protecting privacy. We do not rent, sell or trade our mailing lists. If any time you wish to be removed from our list, please contact us by phone (780) 682-2648 or email council@4hab.com.