

CALL FOR WORKSHOP PROPOSALS – 4-H Leaders' Conference 2018

Deadline for proposal: June 1st, 2017. No late submissions will be accepted.

Proposals for up to eight (8) workshops at 4-H Leaders' Conference 2018 are currently being accepted. 4-H adult volunteers, 4-H Section staff, 4-H Council of Alberta and the 4-H Foundation of Alberta are welcome to submit proposals for consideration and will have an equal opportunity to be chosen.

The proposal deadline is **June 1st**. Primary presenters (as named on the proposal form) will be contacted about their proposal status by **July 15th**. You may submit proposals in one of the following ways:

Email: alesha.hill@gov.ab.ca

Mail: **Alesha Hill**
4-H Leaders' Conference 2018 Workshop Proposal
4-H Section, Alberta Agriculture and Forestry
J.G. O'Donoghue Building
7000 113 Street NW Edmonton AB T6H 5T6

Selection criteria:

- Potential to attract and motivate attendees.
- Clarity of proposal content and presentation methods.
- Potential for practical application to local and area work.
- Relevance to current projects and trends in youth development.
- Preference will be given to proposals using hands-on and interactive teaching techniques.

Proposals may be submitted as one of the following types*:

- 60 minute session – lecture style learning.
- 90 minute session – hands on learning experiences designed to provide comprehensive coverage of subject matter.
- 3 hour session – hands-on learning experiences designed to provide comprehensive coverage of subject matter that cannot be covered in a short session.

* Type of session does not guarantee nor hinder your workshop being chosen. Please select the type most conducive to your topic area and objectives. This will assist us in planning a quality conference experience for all participants.

*Scheduling of the session will be at the discretion of the selection committee.

*Presenters are responsible for their own special equipment and supplies beyond regular audio visual supplied by the conference. Please refer to Audio/Visual Requirements on the last page of the proposal submission form.

All presenters who are registered** fulltime attendees of 4-H Leaders' Conference 2018 will have their registration fee covered. You will be responsible for your travel and accommodation expenses.

** Register for 4-H Leaders' Conference 2018 using the 4-H Online Registration System:

<https://www.4habregistration.ca/~login.php>

If you have any questions or need more information regarding workshops at Leaders' Conference 2018, please contact Alesha Hill at alesha.hill@gov.ab.ca

4-H Leaders' Conference 2018 Workshop Proposal Form

Workshop Title:	
Primary Presenter:	
Mailing Address:	
City:	Postal Code:
Phone:	Cell phone:
Email:	
Affiliation: <input type="checkbox"/> 4-H Leader / Volunteer <input type="checkbox"/> 4-H Section Staff <input type="checkbox"/> 4-H Council of Alberta <input type="checkbox"/> 4-H Foundation of Alberta	
Names and email addresses for other presenters:	
Presenter(s) Biography:	

Please selection a workshop category:

<input type="checkbox"/>	Education Design & Delivery <ul style="list-style-type: none"> Focus on Project skills and designing activities for the right age group. Teambuilding, experiential learning and evaluation. 	<input type="checkbox"/>	Positive Youth Development <ul style="list-style-type: none"> Focus on life skills, leadership skills, ages and stages of youth. Youth-Adult partnerships, motivation & diversity.
<input type="checkbox"/>	Interpersonal Characteristics <ul style="list-style-type: none"> Focus on personal development. Includes games and adventure opportunities. 	<input type="checkbox"/>	Communications <ul style="list-style-type: none"> Build skills in public speaking, listening, writing and non-verbal. Information delivery and dissemination, marketing, public relations and technology.
<input type="checkbox"/>	Organization Skills <ul style="list-style-type: none"> Focus on planning and time management. Parent recruitment, parent involvement and service learning. 	<input type="checkbox"/>	Program Management <ul style="list-style-type: none"> Build skills in club management, record keeping and financial management. Organization and structure of Extension, 4-H's mission, liability awareness and reduction.
<input type="checkbox"/>	Project Skills <ul style="list-style-type: none"> Focus on project specific skills that build on science, technology, engineering, etc. 		

Workshop Description: *Attach additional information as needed. 300 word maximum please.*

Describe your goals and content to be presented, your target audience, if any materials will be provided to or available for purchase by participants, and the delivery method of your workshop. How does it fit in the category from the previous page? (Example: Lecture, Small Groups, Interactive, Hands-On, Other/etc.) Handouts will be the responsibility of the presenter.

Abstract: Why would people want to attend your session? Please provide a brief description of the workshop for conference program booklet. *100 word maximum*

Will there be a fee for workshop materials? Yes No If **yes**, how much?

Presenters will collect their fee at the door.

Workshop Type: 60 minute session 90 minute session 3 hour session

Are you willing to present the session more than once? Yes No

Maximum number of workshop participants:

Delivery Method: Lecture Small Groups Interactive Hands-On Other

What type of room set up would you prefer?

Lecture (chairs, no tables)

Classroom (chairs & tables)

Open space

Other (please specify):

Audio/Visual Requirements: We will do our best to accommodate your request. Please note that we are unable to supply a laptop.

Projector & Screen

Internet connection – hardwired
(WiFi is available)

Flipchart, paper, stand & markers

We look forward to seeing your ideas!